

## **BCS Noon Aides Needed**

Under the supervision and direction of the site principal/designee, the Cafeteria/Playground Noon Aide monitors and supervises students eating in the cafeteria and/or provides consistent day-to-day care and supervision of children on the playground and in the cafeteria.

### **REPRESENTATIVE DUTIES:**

- Supervises students eating in the cafeteria by ensuring that they sit rather than stand up or kneel on chairs while eating, speak in conversational voices without yelling, remain seated while eating and do not wander about; that elementary students raise their hand and remain seated when seeking assistance; and that students sit in designated areas of the cafeteria so no overcrowding of tables occurs
- Assists younger students with lunches, opening food and drink packets
- Supervises students as they enter and leave the cafeteria, are quiet and orderly while in line, walk to and from the cafeteria in an orderly fashion, and that students in the lunch line move through the line as quickly as possible
- Encourages students to clean up after themselves; wipes up excess food or drink spilled on floor
- Supervises students or games during lunch recess; learns and applies safety principles for student activities according to District policy and procedure; learns and applies first aid and emergency procedures; ensures safety of children from unauthorized intruders on campus; and performs other duties as assigned by Principals
- Provides assistance to staff in discipline of students; assists parents who may be present in cafeteria or on playground
- Provides supervision and assistance to students as directed by Principal or assigned teacher; patrols the school yard; checks bathrooms; distributes hall/Library passes
- Performs additional related duties as assigned