

Birmingham Covington School

Mark Morawski, *Principal* • 248.203.4428 • Fax: 248.203.4433 • mm31bps@birmingham.k12.mi.us
1525 Covington Road, Bloomfield Hills, MI 48301

Dear Parent/Legal Guardian,

You have indicated that your child has **Asthma** and may need assistance in the school setting.

In order for school personnel to safely care for your child in the event of an Asthma episode the following is required:

- 1. Asthma Action Plan.**
- 2. BPS Permission to Administer Medication Form.**

While we are willing to assist according to our district policy, we need direction from you and your child's health care provider. The enclosed Asthma Action Plan form will provide information that will help us in determining

- conditions that might trigger a flare up
- early symptoms and what should be done
- worsening symptoms and what should be done

Additionally, please note that when indicated it is the responsibility of the parent/guardian to

- maintain and cleanse equipment
- train student in usage of equipment
- assure medications have not expired
- communicate to school staff any change in medication orders and provide updated authorization for medication form
- return the enclosed forms

Enclosed you will find the appropriate forms to complete and return to the school office.

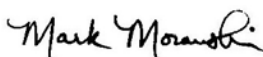
It is the parent/legal guardian's responsibility to provide all prescribed medications to the school.

Please be advised that you are responsible for updates and changes as they occur throughout the year.

Your prompt return of your child's information will assist us in responding more readily to your child's needs. Please return the completed packet to the school during back-to-school registration in August or before the first day of school.

For further information or concerns, please contact the Public Health Nurse at the Oakland County Health Division, 248-424-7180.

Sincerely,



Mark Morawski