LIVING WITH A BPS DISTRICT RESIDENT (ENROLLMENT OPTIONS), CONTINUED

B. FROM THE PARENT(S)/GUARDIAN(S) LIVING WITH THE BIRMINGHAM SCHOOL DISTRICT RESIDENT:

1. Must meet the parentage requirements.
2. Must provide valid mail to a living address.
3. The parent living with a Birmingham Public Schools district resident must complete a form attesting to the fact that the parent(s) and student(s) is/are living with a BPS district resident in their home for the purpose of providing a suitable home for the student(s).

TUITION:
The district does not accept ‘school of choice’ students, but does establish tuition rates each year. Contact the Enrollment Coordinator at ssardy@birmingham.k12.mi.us for further information on this program.

EMPLOYEES:
Students of Birmingham Public Schools employees may be eligible to attend the district. Contact the Enrollment Coordinator at ssardy@birmingham.k12.mi.us for further information on this program.

OTHER INFORMATION TO KNOW WHEN ENROLLING IN BIRMINGHAM PUBLIC SCHOOLS:

- All families enrolling in the Birmingham Public Schools district should be aware of Birmingham Board of Education Policy #5111 regarding enrollment, residency violations and residency frauds.
- All residency and parentage documentation in the Birmingham Public Schools district will be processed at the Education and Administration Building.
- All enrollments, address changes and name changes will be processed at the Education and Administration Building.

WHEN PREPARING TO ENROLL YOUR STUDENT IN THE BIRMINGHAM PUBLIC SCHOOLS DISTRICT, PLEASE ALSO REFER TO THE ENROLLMENT INFORMATION PROVIDED BY YOUR STUDENT’S ATTENDANCE AREA SCHOOL. IT CONTAINS IMPORTANT INFORMATION REGARDING THE ENROLLMENT PROCESS AND ADDITIONAL INFORMATION REQUIRED SUCH AS IMMUNIZATIONS, TRANSSCRIPTS/SCHOOL RECORDS AND PARENTING AGREEMENTS AS ESTABLISHED THROUGH LEGAL PROCEEDINGS.
PARENTAGE:
The person(s) legally in control, care and custody of a minor child. The Missing Child Act requires verifying the identity and age of a minor child enrolling in a public school.

TO ESTABLISH PARENTAGE THE DISTRICT REQUIRES
1. GOVERNMENT ISSUED PHOTO IDENTIFICATION of the person(s) enrolling the student.
2. ORIGINAL BIRTH CERTIFICATE of the student(s) to be enrolled. If a birth certificate cannot be supplied at the time of enrollment, a notarized affidavit of parentage shall be supplied and an original birth certificate must be provided to the district within 30 calendar days.
3. A DIVORCE DECREES or other official documents that specify custodial rights, if applicable.
Note: Parent or guardian enrolling a student must be on both the birth certificate and residency documents.

A QUALIFYING RESIDENCE:
Defined as a residential dwelling that is either a single family principle residence as recorded with the Michigan Treasury or a legal single family rental unit that meets Michigan Treasury and local community requirements for a rental.

TO ESTABLISH A QUALIFYING RESIDENCE THE DISTRICT REQUIRES:
HOMEOWNERS:
1. PROOF OF HOME OWNERSHIP:
If you currently own a home in the district, you must provide the recorded deed to the property in the name of the person seeking to enroll the students. (If you have not yet purchased your home, call 248-203-3089 for an appointment to cover the particulars of the situation.)
2. A CURRENT PROPERTY TAX STATEMENT:
In the name of the person seeking to enroll the students. (To qualify as a homeowner, the property must be declared as a principle residence in accordance with state law and guidelines.)

RENTERS:
Rental of property in the Birmingham Public Schools district must be for the purpose of a primary residence. Leasing a residence within the boundaries does not, solely, constitute living within the boundaries.
1. A SIGNED LEASE: In the name of the person seeking to enroll the student(s). In the case of a month-to-month lease, monthly verification of the rental will be required.
2. LANDLORD STATEMENT FORM: This form is available on the Birmingham Public Schools district website at www.birmingham.k12.mi.us/enrollment

ADDITIONALLY:
FOR HOMEOWNERS AND RENTERS THE DISTRICT REQUIRES:
1. CURRENT AUTO INSURANCE STATEMENT: In the name of the person seeking to enroll the student in the Birmingham Public Schools district. (If you have a company supplied vehicle and/or do not have auto insurance issued at the Birmingham school district address, a third document from the listing below is required.)
2. ANY TWO OF THE ITEMS LISTED BELOW: With the name and Birmingham Public Schools district address of the person enrolling the student. The district is prohibited from accepting credit card bills or statements.
   - DTE ENERGY BILL
   - CONSUMERS ENERGY BILL
   - CABLE/SATELLITE T.V. BILL

ENROLLMENT (OTHER OPTIONS):
For enrollment in the Birmingham Public Schools district

GUARDIANSHIP:
If you are enrolling a student who is not your child, legal guardianship is required. A relative may enroll a student who is not their child if the child is living with them because the parents are unable to provide a suitable home under a state approved power of attorney. Contact the District Enrollment Specialist at 248-203-3089 for more details.
1. The original guardianship order must be presented with the placement plan included.
2. The guardian shall present to the district government issued photo identification and the student’s original birth certificate.
3. The guardian must meet the district residency requirements.
4. Guardianship for the sole purpose of enrollment in Birmingham Public Schools will not be accepted.
5. All guardianships are subject to review by the district as deemed necessary before enrollment can be approved.

LIVING WITH A BIRMINGHAM PUBLIC SCHOOLS DISTRICT RESIDENT:
Living with a resident in the Birmingham Public Schools district must be for the purpose of a primary residence. If you reside with a Birmingham Public Schools district resident, the following are required:
A. FROM THE BIRMINGHAM PUBLIC SCHOOLS RESIDENT:
1. Must meet the district residency requirements as a homeowner or renter.
2. Must complete a form attesting to the fact that the parent(s) and student(s) is/are living with you in your home for the purpose of providing a suitable home for the student(s).