

**GROVES HIGH SCHOOL**  
*Student Parking Guidelines*

**TO OBTAIN A PARKING PERMIT**

*Groves juniors and seniors may apply for a parking permit using either the online form or the paper application. Whether online, on paper or a combination of both, there are two initial parts to the parking registration process: 1) providing the vehicle information and 2) paying the parking permit fee.*

1. Complete the Groves online parking registration or complete & sign the paper Parking Application.
2. After completing online parking registration, print confirmation AND electronic payment receipt.
3. Along with completed paper application or printed online confirmation and/or online payment receipt, bring your driver's license, vehicle registration, proof of insurance (and parking permit fee) to the in-person registration at the designated date and time.
4. Permit fee may be payed online by electronic payment or in person by cash or check payable to Groves High School. *An additional service fee will be added to online payments.*

**STUDENT PARKING POLICY**

A. Parking is a privilege, not a right. A permit does not guarantee a parking spot. Also, student parking permit and tag will be confiscated and driving privileges revoked, with no refund, if student:

- Is suspended or placed on attendance notice for skipping classes or excessive absences.
- Engages in misbehavior or causes an accident by recklessness or violation of traffic regulations.
- Violates Groves drug/alcohol policies.
- Transports freshman and or/sophomore student at lunch time or any time during school day.

***NOTE: Any student using a tag without permission or parking without a permit will lose the privilege of obtaining a permit through at least the first trimester of the following school year.***

B. Juniors and seniors may purchase a parking permit to park at Groves provided the student has no administrative parking restriction. A lost tag must be reported immediately to the Security Office, and a replacement parking tag will only be provided through the replacement procedures outlined in the student handbook. Only one replacement parking tag will be issued during a school year.

C. The student parking tag must be properly displayed in the front windshield of a vehicle listed under that permit and so that the tag is clearly visible from the front of the vehicle. A vehicle will be ticketed if the issued tag is not visible in the front windshield. Students must park properly in designated areas only and must NOT use more than one space. Students must observe the 15 mph speed limit, all parking signs and not park on any sidewalk, lawn or in handicapped zones without the proper permit displayed.

D. There is NO STUDENT PARKING in the front circle drive, visitor areas, reserved spots or staff lot.

E. Permit may only list vehicles registered to the student or family member. To add, remove or change vehicle information, student must bring proof of registration to the Groves Security Office.