

Wylie E. Groves High School Registration Guide

Take a few minutes to watch this video; it will provide step-by-step instructions outlining the registration process.
To view the video, open your internet browser and type: <http://www.youtube.com/watch?v=uG57CAsVJco>

After viewing the video you are ready to begin!

Step 1: Type <http://www.birmingham.k12.mi.us> in your address bar.

Step 2: Click on Parents/Students Tab; Double click on Power School; Click on Power School Student or Parent Portal

Step 3: Type in your username in the first field

Step 4: Type in your password in the second field

Contact Schools main office to find out your Power School username and password.

Step 5: Click on the Class Registration Icon that is located at the top of the page.

Step 6: Use your selection sheet to determine the classes you should register for.
Every student must select 15 Courses and 2 Alternate Courses.

1. Find the department for the class you would like to select and click the edit button.
2. Click the box in front of the class and a check will appear. If you don't see a course listed, click the next button for more courses to appear.
3. Now select the next class that you would like to take within that department.
4. Click the box in front of the class and a check will appear.
5. If you don't want to take any more classes within that department, click OK.

Step 7: Repeat Step 6 until you have registered for 15 Courses

Step 8: Click on the Alternates Box and select 2 Alternate Courses

Step 9: After 15 Courses and 2 Alternate Courses are selected, **Click SUBMIT**

Hooray, you have completed the registration process!

Please email your counselor if you have any questions.