



November 17, 2020

Groves Families,

Below is the plan for collecting books and materials that were issued to students during first trimester, and for picking up items students will need for second trimester.

** Teachers will let students know if materials need to be kept for second trimester or if they need to be returned. Students will ONLY return materials NOT needed for second trimester.

Groves High School Book and Material Return and Distribution – Trimester 2

In order to issue books and materials for second trimester, books and materials from the current term have to be collected and sanitized. Our collection and redistribution plan allows for books to sit (for safety reasons) for 10 days before redistribution.

Book and Material Return (returning items from first trimester):

Monday, November 23 – 8 a.m. until 5:30 p.m. – Pool Hall/Athletic Entrance

Tuesday, November 24 – 8 a.m. until 5:30 p.m. – Pool Hall/Athletic Entrance

Wednesday, November 25 – 8 a.m. – 11 a.m. – Pool Hall/Athletic Entrance

**If you are returning items such as art or PE equipment (anything without a school bar code), please either secure those items in a bag with the student's name on it or a piece of tape with the student's name on it so we can "check in" these items.

Book and Material Distribution (distributing materials for second trimester):

9th and 10th grade materials will be distributed from the West Porch/Commons and 11th and 12th grade materials will be distributed from the Pool Hall/Athletic Entrance on the following days/times:

Saturday, December 5th 8 a.m.- 12 p.m.

Monday, December 7th 3 – 6 p.m.

Tuesday, December 8th 3 – 6 p.m.

We will put out a list of courses that are requiring new materials for second trimester so students know if they have items to be picked up.

This information was also shared with students.

If you have questions, please let me know.

Thank you!

Dr. Smith

NOTICE OF NONDISCRIMINATION:

The Board of Education is committed to maintaining a learning/working environment in which all individuals are treated with dignity and respect, free from discrimination and harassment. There will be no tolerance for discrimination or harassment on the basis of race, color, national origin, religion, sex, sexual orientation, marital status, genetic information, disability or age. The District prohibits harassment and other forms of discrimination whether occurring at school, on District property, in a District vehicle, or at any District related activity or event. The Superintendent will designate compliance officers and develop and implement regulations for the reporting, investigation and resolution of complaints of discrimination or harassment. The following people have been designated to handle inquiries regarding the nondiscrimination policies: Students - Inquiries related to discrimination on the basis of disability should be directed to: Executive Director of

*Special Education, 31301 Evergreen Road, Beverly Hills, MI 48025, 248.203.3000. Direct all other inquiries related to discrimination to:
Assistant Superintendent of Human Resources, 31301 Evergreen Road, Beverly Hills, MI 48025, 248.203.3000.*