



THE BINGHAM FARMS ELEMENTARY PRESCHOOL PROGRAM is committed to providing a nurturing and secure educational setting for you children and their families. In a safe, age appropriate, engaging environment, children learn and explore as they experience their world. Our play-based program encourages the development of each children’s unique potential. The process enhances physical, emotional, social, creative, and intellectual growth. Staff, children, and families learn to value diversity and to foster individuality, self-confidence, love of learning and respect for themselves and others.

To learn more about the preschool programs offered at Bingham Farms, please arrange for a personal tour by calling 248.203.3382 or emailing Ms. Cindy Blakely, Community School Organizer (CSO), at cblakely@birmingham.k12.mi.us.

2019 - 10 PRESCHOOL OPTIONS AT BINGHAM FARMS ELEMENTARY:

3 year-old preschool: child should be 3 years-old by September 1, 2019
Tuesday and Thursday from 8:50 to 11:50 am
Cost: \$1900

4 year-old preschool: child should be 4 years old by September 1, 2019
Monday, Wednesday, Friday from 8:50 – 11:50 am
Cost: \$2750

- Classes are dependent on minimum enrollment.
- Registration fee: payment of \$100 is due at the time of enrollment and is non-refundable.
- Tuition payments are made through an online account created at the time of registration.
- Tuition is divided into 10 equal payment and are due in June and monthly from September to May.

PRIORITY REGISTRATION FOR CURRENTLY ENROLLED BPS ELEMENTARY PRESCHOOL STUDENTS:

Registration for children currently enrolled at any BPS Elementary Preschool Program (and any younger siblings) begins at 9:00 am on Monday, January 14, 2019 and runs through 11:59 pm on Friday, January 25, 2019. Registrations are accepted in the order they are received. Priority will be given to current Bingham Farms Elementary families.

Log into your SchoolCare Works account at <https://connect.schoolcareworks.com/login.jsp>

1. Click on “Registration” at the top of the page.
2. Scroll down to “Available Categories” and click on the Preschool link.
3. Scroll down to the school your child will attend and click to view the program offerings.
4. Choose the preschool program in which you would like to enroll your child by clicking “Enroll.”
5. Select your child’s name from the drop down at “Select Student.”
6. Leave the Start Date blank.
7. Click “Enroll.”

8. Read and check the confirmation statements, then click “Confirm and Enroll.”
9. Click “Checkout” and pay your registration fee using a credit/debit card or check information.*

*Outstanding tuition balances must be paid prior to registration.

To register a sibling of a currently enrolled preschool student:

1. Click on “Personal” at the top of the page.
2. Click on “Child” to “Add New Student.”
3. Enter your child’s name and birth date only. Click on “Save.”
4. Follow the directions above for registering existing preschool child.

REGISTRATION FOR NEWLY ENROLLING STUDENTS:

Registration for new families opens at 9:00 am on February 1, 2019. **Registrations are accepted in the order received.**

The following instructions are for NEW FAMILIES who DO NOT already have a SchoolCare Works account. Note: if your family already has a SchoolCare Works account for preschool or Kids Club, please follow the instructions above.

You will need the following to register: names, addresses, phone numbers (including work), email addresses for both parents and two additional contacts, insurance/medical information, and credit/debit card or check information.

1. Log into the Birmingham Public School website at www.birmingham.k12.mi.us.
2. Under the heading “QUICK LINKS,” choose “SchoolCare Works Registration.”
3. Scroll down and click on “PRESCHOOL.”
4. Scroll down to the school your child will attend and click to view the program offerings.
5. Chose the preschool program in which you would like to enroll your child by clicking “Enroll.”
6. Enter the required information, then click on “Next.” NOTE: “N/A” is not an acceptable entry. Complete the requested information or enter “NONE.”
7. Create a “User ID” and “Password.” Please write these down and keep for future use.
8. Under “Payment Information,” enter your credit/debit card or check information to pay the registration fee.
9. Read and check the confirmation statements, then click “Confirm and Enroll.”

Registrations received by midnight on February 28, 2019 will be taken on a “first come/first served order based on availability. You will receive an email receipt and confirmation that your registration application has been received.

CONFIRMATION OF YOUR CHILD’S PRESCHOOL PLACEMENT WILL BE MADE BY PHONE OR EMAIL NO LATER THAN FRIDAY, MARCH 1, 2019.

WITHDRAWAL REFUND POLICY:

June 1 – August 16, 2019: 50% of the June tuition payment refunded
After August 1, 2019: No tuition refunded



For online assistance, please email cebiller@birmingham.k12.mi.us.